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## Harelaw Cottages Booking Form

### Your details

Name:	
Address:	
	Postcode:
Telephone:	Mobile:
Email:	

### Property and dates

Name of property:	
Date from:	Date to:
Number of adults:	Number of children:

### Names of others in your party \*if under 18

Name	*Age

### Payment

Deposit (25% of rental) due now	£
Balance due	£
Total cost of holiday	£

### Agreement

I have paid my 25% deposit by BACs or enclosed a cheque. OR in full if the holiday is less than 6 weeks away.

Cheques should be made payable to **Helen Mellor**. BACs payments should be via **Helen Mellor**, Sort code: 54-10-27 Account Number: 30740177. Please use your name as a reference on any BACs payments. If booking from abroad, please contact us for further details.

Name:	Signature:	Date:

Booking form and deposit received	Acknowledgement 1 sent	Balance received	Acknowledgement 2 sent	Comments

## Terms and conditions of booking

**Contract** - The Contract is between HE Mellor and M J Young the owners of Harelaw Cottages and the person making the actual booking (who must be over 18 years old) and all the other members of your party as notified by you. This contract is for short term holiday let only. The contract is only effective once the completed signed booking form is received with the required payment and written confirmation of acceptance has been sent by the owners.

**Payment** - A provisional booking can be made by telephone or via email but must be confirmed with a completed booking form and a non-refundable 25% deposit received by us within seven days. The balance is due 6 weeks before the start of your holiday. For bookings made less than 6 weeks before arrival, full payment including the cleaning/damages deposit is required on booking. We accept payment by BACS or cheque. The owners reserve the right to cancel a holiday booking where full payment has not been received in accordance with these terms and conditions. Our prices are fully inclusive. Full central heating, hot water, electricity, towels and bed linen are all included. We will also provide one large basket of logs for the wood burning stove. Additional logs can be purchased, if required.

**Arrival and departure** - Accommodation is available from 3.00 pm on the Saturday of arrival to 10.00 am on the Saturday of departure. Short breaks may also be available.

**Care of the property** - You agree to leave the cottage you stay in, in the same good clean order as you found it and to pay for any loss or damage caused by you, excluding reasonable wear and tear.

**Number of persons using the cottage booked** – There must be no more members in your party than the cottage is designed to accommodate and must be listed by name on the booking form.

**Smoking** - Harelaw cottages are all non-smoking. Smoking in the cottages is not allowed under any circumstances. This includes e-cigarettes.

**Right of entry** – The hirer must allow the owners reasonable access to the property when required.

**Liability** – The use of the accommodation and its associated facilities are entirely at the users' risk and no liability can be accepted for death, injury, and loss or damage to users or their belongings including vehicles etc. The owners shall not be liable to you or any other member of your party for any loss or damage to you or your property however caused.

**Cancellation** – By making your booking our agreement is a legal contract and the deposit is non – refundable. In the event of a cancellation by telephone, which must be confirmed in writing, you will be liable to pay the total amount due. If we manage to re-let the accommodation the re-letting price achieved will be returned to you less your deposit, only if the property is re-let. Cancellation insurance is not compulsory, but it is strongly recommended to protect against the cancellation penalty.

**Cancellation by Owners** – We reserve the right to refuse any booking or to cancel any bookings already made subject to refunding any sums you have paid in full without further liability on our behalf.

**Amenities** – Every effort has been made to ensure that all advertised amenities are available, but no liability can be accepted for any omissions.

**Water supply** - Like all the outlying properties in the valley, the water supply for the cottage comes from a local spring and is not chemically treated.

**Complaints** – We want you to have a wonderful stay at Harelaw. If for any reason you have a complaint please let us know as soon as reasonably possible, and in any event before departure, to allow remedial action to be taken. We undertake to repair or replace any faulty equipment with all due diligence. However, no claims will be entertained in respect of equipment which remains faulty beyond our control.